

MINUTES

The Executive Committee of the Faculty Council met Wednesday, December 8, 1976 in the Board Room with Chairman Jacquelin Collins presiding. Members present were: Collins, Burford, Stewart, C. Bell, Cummins, Davis, Keho, McPherson, Mogan, Nelson, Smith, Strauss, Tereshkovich, Terrell, Wade and Wilson. Guests included, Kim Cobb, of the University Daily; Vice President for Academic Affairs, Charles Hardwick; Terry Wimmer, President, Student Association; and Mr. R. Klocko.

Ch. Collins called the meeting to order at 3:35 p.m., recognized the guests, and requested that other business to be brought before the meeting be indicated at the beginning if possible.

I. MINUTES OF THE NOVEMBER 10, 1976 MEETING

Professor Wilson made a motion that the minutes be accepted. Professor C. Bell seconded the motion. The motion carried. The minutes were accepted as published.

II. ANNOUNCEMENTS

- a. 1. Ch. Collins wrote a letter to the Academic Affairs Committee bringing to its attention: the Executive Committee Resolution regarding the development of a system for advising students; and the referral for consideration of the suggestion to use pluses and minuses in grading and to operate the bookstore with greater emphasis on academic purposes.
2. A letter was sent to the Academic Status Committee regarding the Executive Committee request that it develop recommendations on tenure and promotion procedures.

In a letter responding to this request, Dr. Max Lennon, Chairman of the Academic Status Committee stated in part: "at the December 1 meeting of the Academic Status Committee it was decided that the Executive Committee should re-evaluate the request that the Academic Status Committee develop recommendations with respect to evaluation, counseling, and voting procedures on tenure and promotion. Particular attention should be given to the charge to both the Academic Status and Tenure and Privilege Committees. It is our understanding that we are responsible for policy and the existing request is for procedural clarification. Please provide additional information with regard to the study desired in order to insure that credibility of the recommendation is developed."

Professor Wilson moved that the Academic Status Committee be released from this charge pending the development of procedures by the Academic Vice President's office with the assistance of the Tenure and Privilege Committee. Professor McPherson seconded and discussion followed. Dr. Hardwick was asked his opinion of faculty input in the matter. He replied that his intention is to develop a set of procedures and work in conjunction with the Tenure and Privilege Committee and that he would consider this to be faculty input.

He said that he would like to discuss with the Tenure and Privilege Committee questions which arose in last months Executive Committee meeting; namely with regard to secret ballots, whether tenure vote should be taken by secret ballot, whether there should be written comments on the ballot, whether the ballot should be signed by the faculty members casting the ballots, and so forth.

Professor Nelson spoke in support of the motion on the grounds that the development of procedure and process are essential in the implementation of policy. It is his contention that the Tenure and Privilege Committee has priority in these considerations, but that the Executive Committee should review any draft before it is finally approved.

Professor Stewart spoke against the motion. He expressed the opinion that the Tenure and Privilege Committee purview does not include the whole picture of faculty evaluation, counseling, and decision making; that, in fact, it only represents a segment of the decision making process. He feels that the Academic Status Committee really should take a look at the whole picture in terms of policies and relevant procedures.

Professor Cummins stated that he feels there are more alternatives than we realize for appropriate schemes relating to tenure and privilege. He made reference to a committee at work at this time in the Law School. He feels there is a lot to discuss and the Academic Status Committee has a role to play. He would like to see as many committees as have a relationship to this issue consider it with as many different viewpoints as possible.

Professor Mogan suggested that the Tenure and Privilege Committee could work with Dr. Hardwick to formulate a set of procedures, that the Executive Committee could examine them and send them to the Academic Status Committee, whose job it would be to formulate policy to guarantee the integrity of these procedures.

The motion carried by a voice vote and Ch. Collins agreed to send a letter to Dr. Max Lennon releasing the Academic Status Committee of the responsibility at this time. He also indicated his intention to write a letter to the Academic Vice President urging haste with his deliberations in consultation with the Tenure and Privilege Committee and reminding him that the Executive Committee should review the resulting document prior to its implementation.

3. By formal resolution, the Executive Committee at its last meeting requested a statement from Dr. Hardwick, in writing, regarding the extent to which the procedure for granting tenure has been altered, especially in regard to the appeals procedure. Ch. Collins stated that he wrote the letter as directed.

vation of Energy on Campus rather than Carol of Lights since the primary concern is conservation of energy. He gave examples of energy waste on campus and others of lack of appropriate use of energy, such as cold offices and classrooms. He indicated that he had responded to the request for suggestions only to suffer ridicule when the measures taken were managed in a manner that produced contradictory results. Professor Strauss asked, "Does Tech have an energy policy and if not, should it have one?" Dr. Hardwick replied to Professor Strauss by stating that Tech is very definitely concerned with the energy problem and he gave the committee examples of conservation measures that have already been taken on campus and outlined plans for future conservation and reduction in energy costs.

Professor Stewart commented that the above mentioned item and the next item on the agenda are two examples of the issue of adequate faculty input into the area of "physical facilities" -- their planning, use and maintenance. Professor Smith indicated that this was being considered in the new committee structure.

Professor Strauss suggested that a memo from Dr. Hardwick's office to the faculty telling them that their offices and classrooms are unavailable for their use after hours would make the use of home offices necessary and thus justify an income tax deduction for their expense. Dr. Hardwick agreed to look into this matter.

V. CAMPUS LOOP, ENTRY STATIONS AND CROSSWALK LIGHTING

Professor Burford moved that provisions be made at all entry stations to enable traffic to bypass vehicles stopped at the stations. The motion was seconded and passed. Ch. Collins was instructed to write a letter to Mr. Wehmeyer informing him of the action of this committee.

A motion by Professor Burford that this committee encourage the installation of adequate lighting for the Flint Avenue crosswalks was seconded and carried.

Professor Keho noted the need for rails as safety measures around the Mass Communications Building and Holden Hall and moved that they also be considered. It was seconded and passed.

VI. OTHER BUSINESS

1. Ch. Collins read a letter from Dr. Harley Oberhelman, Chairman of the Grievance Committee, stating that he will be off campus during the Spring Semester. The committee has an elected vice chairman, Dr. William Bohling, who will act as chairman during this time.
2. Professor C. Bell brought up the matter of the recent case of the football player who is alleged to have been dismissed from a class for not meeting prerequisites. His question was whether or not the academic freedom of the faculty member had been violated in this case. Ch. Collins stated

January 19, 1977 Executive Committee passed a motion to amend the minutes to insert the name of Donald Ashdown in place of William Bohling as Vice Chairman of Grievance Committee

4. On the matter of the omission of the footnote from the new Faculty Handbook which is found on page 22 of the old Faculty Handbook and reads: "The Committee on Tenure and Privilege is responsible for appointing this committee -- from within or outside its own membership -- and for its functioning," Ch. Collins reported that he has written a letter to all members of the Tenure and Privilege Committee, and to all academic Vice Presidents, Deans, and Department Chairmen advising them of its existence and continued pertinence.

- b. In partial reply to the above Dr. Hardwick stated that after considerable research, it was concluded that the footnote in question was at no time included in an official copy of the Tenure Policy as approved by the Board of Regents and therefore should not be stamped in on the undistributed copies of the Faculty Handbook as was originally decided. Many efforts have been made and are being made to clear up these discrepancies. At present there is no official statement of procedure for granting tenure other than the procedure outlined in the Tenure Policy.

Another letter from Dr. Hardwick communicated the information that the pass/fail recommendations acted upon by the Executive Committee and the Faculty Council have been formally implemented by the president with one slight alteration to take care of summer school sessions.

Professor Strauss moved that the Executive Committee of the Faculty Council request that the registrar send a copy of the final grade reports (computer printouts) to faculty members (indicating the grades reported to students). Professor Smith seconded and the motion carried.

- c. Ch. Collins reported that the Academic Council is reviewing the admissions policy for undergraduates. The deans have received a report and the Admissions and Retention Committee is currently looking at the matter. We should expect to have recommendations for a new Admission Policy in the near future. It is likely to be a more definite statement of provisional admission requirements than we now have.
- d. Ch. Collins investigated the matter of Travel Vouchers. He feels that with the help of the booklet, "State Employees' Travel Allowance Guide" and with the availability of extra assistance from Mrs. Patrick in the Travel Services Office, any faculty member has all the information and assistance needed for completing a Travel Voucher.
- e. President Mackey has not yet come to a decision on the matter of the charge to the Grievance Committee.
- f. A Grade Appeals procedure is being studied and something should be forthcoming from the Academic Affairs Committee and the Academic Vice President's office in the near future.

Professor Strauss suggested that the Chairman request Dr. Hardwick to bring any such recommendation to the Executive Committee before anything final is

done. Discussion followed. Professor Stewart asked Terry Wimmer whether there is any activity on the part of the Student Association in this area. He replied that the Student Association is very active in working with the faculty and with Dr. Hardwick to develop some kind of Grade Grievance or Grade Appeals system and that at this point the association would be more than glad to have it completely controlled by faculty.

Dr. Hardwick said that he had asked Dr. Valerie Chamberlain, Chairwoman of the Academic Affairs Committee, to form a sub-committee to study a recommendation with regard to some kind of procedure for setting up an appeals process. This group and a group of students will be brought together to discuss the possibility of an appeals procedure and at this point Dr. Hardwick is waiting for these two groups to get together.

Professor Nelson asked Mr. Wimmer to state briefly the nature of the problem. Mr. Wimmer replied that students should be protected from receiving a grade based on race, creed, or other forms of personal bias.

Professor Strauss asked Dr. Hardwick whether or not his office or a dean's office can direct an instructor to change a grade. Dr. Hardwick replied that his office has to hear appeals and try to resolve the issue, but that he has never told an instructor to change a grade. Ch. Collins asked Dr. Hardwick to find out and inform this committee next month which administrators have the power to change grades and on what occasions.

- g. Due to the conflict with registration, Professor McPherson made a motion to change the January meeting date from the 12th to the 19th. It was seconded and passed. The Executive Committee will meet on January 19, 1977 at 3:30 p.m. in the Board Room.

III. COMMITTEE ON COMMITTEES

Professor Smith reported that the committee has two vacancies to fill: one on the University Benefits Committee and another on the Charter Day Committee. Both are for a term ending in 1977. His committee nominates two candidates from the Business Administration Area of Insurance to fill the University Benefits Committee vacancy. They are Professors Bruce Palmer and David Klock. For the Charter Day Committee vacancy, they nominate Professors Reed Richardson, from Animal Science, and Richard Baldwin, from Speech Pathology, to replace Professor Charles Sasse who has left the university. Professor Smith moved the above named persons be nominated by the Executive Committee. The motion was seconded and passed.

Professor Smith reported that he had asked Terry Wimmer to provide the committee with a couple of students to serve as non-voting consultants on the committee during their deliberations on restructuring.

IV. CAROL OF LIGHTS

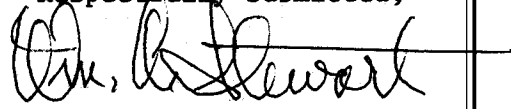
Professor Strauss stated that this agenda item should have been headed Conser-

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that in his opinion an open meeting of this type, with the press present, was not an appropriate place in which to discuss such a matter. He requested an Executive Session, with only invited non-members present if the committee wished to discuss this matter. At this point the discussion was dropped.

Professor Burford made a motion to adjourn the meeting. There was a second and the motion carried. The meeting adjourned at 5:45 p.m.

Respectfully submitted,



William A. Stewart, Secretary
Executive Committee
Faculty Council

1/4/77

/gf